

SOUTHWELL TORPEDOS VOLUNTEER ROLE DESCRIPTION

Title:	TURTLE DOVES DELIVERY TEAM (Driver and Navigator)
Supported by	Team Leader – Lisa Marie White – 01636 919176
Main purpose	To deliver soups and/or meals to residents in Southwell who are self-isolating and/or vulnerable on behalf of the Turtle Doves Community

1. Overview of the role

- Turtle Doves Delivery Teams deliver soup (or other such meals) to elderly, isolating and vulnerable residents in Southwell.
- Residents join the service by contacting the Turtle Doves via The Hearty Goodfellow or by referral from voluntary and community organisations and statutory agencies.

2. Duties & Responsibilities

- Ensure that you have read and understand the delivery protocol for the service you are providing.
- Inform your Team Leader if you have any queries or concerns about yourself or the person you have been asked to support. Volunteers are amongst the few people that many residents are in contact with. On each and every contact with a resident, think about asking:
 - Are friends and family helping them?
 - Have they got enough food?
 - Do they have enough medicines to last over the next few days?
- Inform your Team Leader at the earliest opportunity of any change in circumstances which affects your ability to continue with volunteering – your health and safety and that of the people you are supporting are of prime importance.
- Only agree to carry out the tasks that you feel capable of and comfortable with. Do not over-stretch yourself – this could be a long haul.
- Wash hands regularly and throughout the day, and use hand sanitiser as instructed.
- Follow all health and safety advice given to you by your Team Leader, including the use of gloves if required.
- Wear the Photo ID badge provided by Southwell Torpedos.
- Keep up to date with the current news on restrictions and follow the guidance on the www.gov.uk website regarding social distancing for example.

3. Skills and qualities needed for this role

- Driver with own vehicle
 - you will be required to provide a copy of your drivers licence, and
 - confirm that you have appropriate insurance cover and a valid MOT (if appropriate)
- Good communication and listening skills
- Flexibility
- Ability to take instruction and direction
- An understanding of the needs of people who are living in self-isolation, alone, ill, older or vulnerable
- You will be reliable and punctual
- You will enjoy working with a range of people with differing needs